



F. No.2-14/Misc/Estt/NIVEDI/2019-20/1893

29th September 2022


OFFICE ORDER

In pursuance of Council's Office Memorandum No.12-10/2018-Cdn, dated 21st September 2022, the Director, ICAR-National Institute of Veterinary Epidemiology and Disease Informatics, Ramagondanahalli, Bengaluru is pleased to implement 5 days' working week at this Institute with effect from **01st October, 2022**, with working days from Monday to Friday, office timings from 09.00AM to 05.30PM with half an hour lunch break from 1.00 PM to 01.30PM.

While implementing above decision, Divisions/Sections/Units shall ensure the following:

- All the essential services for the benefit of farmers will be continued uninterrupted.
- The essential services like attending laboratories/estate/Animal house etc., will be operational as usual. The staff working in the laboratories/estate/Animal house/fields shall attend to their duties and the Institute employees will attend to the official duties on Saturday, as and when required.

This is issued with the approval of the Competent Authority


(P. Muraleedharan)
Administrative Officer

Distribution:

- 1) All officers/Officials of ICAR NIVEDI, Bengaluru
- 2) All the In-charges Divisions/Sections/Units for compliance
- 3) PA to the Director, ICAR-NIVEDI for information of the Director
- 4) In-Charge, Computer cell with a request to upload this Office Order in Institute website
- 5) Nodal Officer, E-office to upload the same in e-office notice board
- 6) Notice Board.